

## **SIM Steering Committee Meeting**

**Monday July 13, 2015 3:00 – 5:00 PM**

### **West Virginia Department of Health and Human Resources Charleston**

#### Members in Attendance:

Karen L. Bowling, Sharon Carte, Sue Johnson-Phillippe, Dr. Rahul Gupta, Terri Giles, Cynthia Beane, Joseph M. Letnauchyn.

#### Members Absent:

Dr. Adam Breinig, Ted Cheatham, Dr. James Becker, Fred Early, Mike Riley.

#### Project Management Team Attendees

Dr. Jeffrey Coben, Nancy Sullivan, Jeremiah Samples, Bruce Decker (Collective Impact), Tom Gilpin, Josh Austin, Courtney Newhouse.

#### Advisory Board:

Allen Marino and Rene Sobolewski.

Secretary Bowling welcomed everyone and initiated introductions from all in attendance. Dr. Coben introduced new team members and noted recent personnel changes: Ken Keller is no longer with the Advisory Board, Allen Marino has stepped in and has been working with PM Team for several weeks; Josh Austin has joined the team as SIM Project Coordinator.

After introductions, Dr. Coben presented the results of recent Workgroup planning, including: the general approach, mutual understandings and assumptions, workgroup facilitation, workgroup agendas and topics, the workgroup planning process, advisory group consultation and public engagement.

On the subject of facilitation, Secretary Bowling stated that the workgroups must be made aware that every effort will be made to hear all opinions and active participation and attending meetings is the most effective way to ensure that every voice is heard. The PM team reaffirmed that all opinions will be welcomed and documented. A discussion of consensus standards, resulted in an understanding that major recommendations coming from the Workgroups would require a 2/3 passing vote.

The PM team distributed documents that have been sent to July Workgroup participants including workgroup draft charters, mutual understandings, and baseline assumptions). The PM team described their plans to routinely distribute materials two weeks prior to the scheduled meetings.

Dr. Coben provided further clarity to the Committee about the documents. Workgroup Charters were generated as drafts and at the first meeting; workgroups will review and adjust them as needed. Baseline Assumptions will be a working document and given to the workgroups for all meetings based on the “targeted conditions” theme, Obesity, Tobacco, and Behavioral Health. Proposed agendas for July - October were presented, recognizing that the schedule may need to be altered depending on the pace of progress.

The Workgroup Planning Process was illustrated, detailing the monthly cycle of planning, Steering Committee review, workgroup meetings, and resulting reports. Advisory Group Consultation and public comment and review phases of the project were discussed as being held in the Fall after

Workgroup reports start to emerge. The PM Team will build and refine the plan for Advisory Group and public comment phases and report the plan to the committee at a future meeting.

Dr. Coben finished by discussing the results from the Steering Committee 'future speakers' survey. He noted that he is arranging speakers for future meetings.

Dr. Coben was followed by Allen Marino, an experienced ER physician that joined The Advisory Board after many years of partnering with the company. Dr. Marino discussed integrating behavioral health and physical health. He shared Advisory Board best practice support topics: market demand, organizational culture, patient identification, patient management, care coordination, and sustainability planning. As an example of how one state has addressed the topic, Allen presented "The Colorado Framework". He described how Colorado is emphasizing a coordinated, co-located, and integrated structure for behavioral and physical health integration. He ended with an overview of key elements of an integrated practice: multidisciplinary teams, shared patients and outcomes, and systems to support integration.

### **Action Items**

- Provide a list of Workgroup Chairs/Co-chairs and their contact information.
- Disseminate schedule of workgroups that are planned to Steering Committee.
- After first workgroup meetings in July will see what the meeting output is and generate a template to inform Steering Committee based on that output.
- Dr. Coben will reach out to Garrett Moran (Garrett Moran – manages behavioral health /physical health unit for AHRQ) to see his availability for September.
- Advisory Board research: Scope of practice considerations for expanded use of emergency medical service providers and mid-level providers.
  - Find a speaker for future Steering Committee Meeting.